**Objectives/duties of work in the position of responsible person[[1]](#endnote-1)**

1. He shall implement the Law No. 03/L-163 on Mines and Minerals, the Law No. 04/L-158 on Amending and Supplementing the Law No. 03/L-163 on Mines and Minerals, the Law No. 05/L-062 on Safety at Work in Mining Activity and Regulation (MED) No. 02/2018 on Mining Occupational Accident Report Form.
2. He shall identify and present the accurate data for enterprise.
3. He shall accurately implement the mining project.
4. He shall organize the work with machinery for their rational use.
5. He shall prepare quarterly reports (TM1-TM4) and shall prepare and submit the Annual Report to ICMM, always according to the forms required by ICMM.
6. He is obliged to be present in the inspection of pre-blasting field.
7. He shall define the fields where the blasting will be carried on always by respecting mining project.
8. He shall organize the occupational safety by respecting the occupational safety plan.
9. He shall organize the removal of machineries (securing them), he shall organize the protection of the field that is prepared for blasting.
10. He shall organize and control the employees’ health by organizing systematic controls according to the applicable norms.
11. He shall inspect the machineries and their working state.
12. He shall organize the work plan in cooperation with operators taking firstly in consideration safety at work.
13. He shall create agenda and planning to create reserves of production.
14. He shall control the whole technical documentation.
15. He shall control technological lines.
16. He shall make the occupational safety plan and shall care for its implementation.
17. He shall report any inspection activity.
18. He shall keep records about inspection activities.
19. He shall report the entrepreneur about the recommendations issued from inspection and he shall care to avoid the findings during inspection.
1. (depending on capacity of enterprise, the number of objectives/duties of work and activities can be greater or smaller) [↑](#endnote-ref-1)